

**March 31 Deadline to File
Petitions for Election of Officers and Directors**

Any DCBA member who is interested in running for election for the office of Third Vice President or for the office of Director of the Association, should file his or her nominating petition with the Executive Director of the DCBA **not earlier than March 1 and not later than 5:00 p.m. March 31 (or the last business day of March)** for the upcoming elections. Petitions must include signatures from **at least 20 Voting Members** of the DCBA. The "Board of Directors Duties and Expectations" statement **must also be signed and returned with the petitions.**

Petition forms are now available from the DCBA Executive Director. Submission **must include a photo and short (100 words or less) biographic paragraph.** Members are also referred to the DCBA Bylaws, particularly Section 7 pertaining to the form of the petition and the method of voting. In particular, Section 7 provides:

Any active member in good standing with the Association may file their Nominating Petition for the office of Third Vice-President or Director. The Nominating Petition shall be in writing and contain the signatures of twenty or more members of the Association eligible to vote for a candidate for the office of Third Vice-President or Director. The Nominating Petition shall be filed in substantially the following form:

NOMINATING PETITION

"I, _____, file my Nominating Petition for the Office of _____, and affirmatively state I am an active member of the DuPage County Bar Association in good standing and eligible to hold said Office. In support of this Nominating Petition, we, members of the DuPage County Bar Association eligible to vote, nominate _____ for _____ for the term beginning July 1 next.

Signature _____

Address _____"

The nominating petition shall be filed in the office of the Association not earlier than March 1 nor later than 5:00 pm on the last business day of March preceding the commencement of the term of office.

DuPage County Bar Association

Board of Directors

Duties and Expectations

1. Each DCBA Board member must be a member in good standing of the DuPage County Bar Association. Officers and Directors are expected to actively support the Association's mission and goals:

Mission – To advance the practice of law and promote the legal profession through community service and education.

Goals –

1) Provide professional development and CLE for members. 2) Deliver services to our members. 3) Build a spirit of legal community. 4) Represent and protect the interests of the profession. 5) Promote Bench/Bar relations. 6) Enhance the profession's public image. 7) Promote civility and collegiality among members. 8) Increase the participation and diversity of our membership.

2. Each new Board member is expected to participate in the formal Board orientation, and must become familiar with the contents of his/her Board notebook. Members should not hesitate to request additional information or to consult with the President and Executive Director.
3. Each Board member is expected to attend the monthly Board meetings, general membership meetings, social activities, President's Ball, and other activities.
4. The Board usually meets on the third Tuesday of each month. Meetings begin at 4:30 p.m. The Executive Committee ordinarily meets on the first Tuesday of each month at 12:00 noon. Agendas are disseminated in advance. Members are expected to be prepared for the meetings, and to actively participate in discussions. Occasionally, alternative dates are selected or additional sessions are required. Members should notify the President and/or Executive Director in advance if they are unable to attend.
5. The President will appoint each director to serve as a liaison to two or three DCBA committees. The President will seek substantive preferences prior to appointing the Board liaisons. Liaisons are expected to participate in the committee activities, either by attending meetings or consulting frequently with the committee chairs and vice chairs.

Liaisons serve as the committees' links to the Board, and shall serve as advocates. Board members should assist in developing and/or articulating DCBA policy, and suggest relevant agenda items on related professional issues.

6. Board members serve as members of the DCBA Membership Committee. They should recruit and retain Association members. They should help market and promote attendance at CLE programs, committee meetings, membership meetings and social functions.
7. Officers and Directors shall serve as members of the DCBA Membership Committee. They shall recruit and retain members, promote CLE programs and committee meetings, and encourage attendance at membership meetings and social programs. They should be responsible for identifying, recruiting and grooming future DCBA leaders.
8. Officers and Directors of the DCBA have a fiduciary responsibility to the financial health and well-being of the Association. Any relationship with another organization or company must be reported to the Board at the beginning of each fiscal year and at any Board meeting where that organization or company may directly or indirectly be affected by an issue before the Board for discussion and/or vote. Any Officer or Director may be asked to abstain from voting on an issue involving the organization or company in question.

I understand the DCBA Board responsibilities and duties. I am willing to be considered as a candidate for office.

Signature

Date

YOU MUST INCLUDE A BIOGRAPHIC PARAGRAPH OF NO MORE THAN 100 WORDS AND A BLACK AND WHITE PHOTOGRAPH WITH YOUR SIGNED PETITION. PETITIONS, BIOS AND PHOTOS MUST BE RETURNED TO THE BAR OFFICE, 126 S. COUNTY FARM ROAD, WHEATON, ILLINOIS 60187 NO LATER THAN 5:00 PM, ON THE LAST BUSINESS DAY OF MARCH. (Please make additional copies of this form as needed. We suggest you get 30 signatures to cover the 20 required.)

I, _____, file my Nominating Petition for the Office of _____, and affirmatively state I am an active member of the DuPage County Bar Association in good standing and eligible to hold said Office. In support of this Nominating Petition, we, members of the DuPage County Bar Association eligible to vote, nominate _____ for the Office of _____ for the term beginning July 1st next:

1)	_____	_____
	(Signature)	
	_____	_____
	(Print Name)	(Address)
2)	_____	_____
	(Signature)	
	_____	_____
	(Print Name)	(Address)
3)	_____	_____
	(Signature)	
	_____	_____
	(Print Name)	(Address)
4)	_____	_____
	(Signature)	
	_____	_____
	(Print Name)	(Address)
5)	_____	_____
	(Signature)	
	_____	_____
	(Print Name)	(Address)
6)	_____	_____
	(Signature)	
	_____	_____
	(Print Name)	(Address)
7)	_____	_____
	(Signature)	
	_____	_____
	(Print Name)	(Address)
8)	_____	_____
	(Signature)	
	_____	_____
	(Print Name)	(Address)
9)	_____	_____
	(Signature)	
	_____	_____
	(Print Name)	(Address)
10)	_____	_____
	(Signature)	
	_____	_____
	(Print Name)	(Address)